



## WRITING AN AGREEMENT

Once you've registered your SALA exhibition it is important that both artist and venue keep in regular contact with each other to ensure that you're on the same page. Make sure that you document all communications in case a dispute arises down the track. The most common dispute is over who is paying for various elements of the exhibition (such as registration, insurance, installation costs and opening night expenses).

We strongly recommend a simple written and signed agreement to prevent any disagreements spoiling your SALA Festival experience.

**Download an agreement template from the Resources page of our website**

## INSURANCE

It is the responsibility of the artist and the venue to discuss and make arrangements for insurance. Public liability insurance covers the risk of a member of the public injuring themselves through the indirect action of the artist or the venue, and you may also choose to insure the artwork/display equipment within the space against damage.

**For insurance advice and short term cover for your SALA exhibition contact SALA partners City Rural Insurance on 8272 7785 / [cityrural.net.au](http://cityrural.net.au)**

Image: John Freeman, 'The Inner Journey', 2020, Fleurieu Arthouse, photo Steph Fuller