

## **Terms & Conditions of the Artists in Schools Program**

The SALA Artists in Schools Program, presented in partnership with [Credit Union SA](#), places practicing South Australian visual artists in schools across the State. It aims to give students a chance to learn practical skills and gain confidence in artmaking, and broaden their understanding of what it means to be an artist in South Australia today. It also aims to support educators to deliver exciting visual arts projects to their students and underscore the importance of the visual arts in schools.

### **SALA agrees to:**

1. Help to find a suitable visual artist for the residency who has a valid WWCC, public liability insurance, and holds a vaccination passport.
2. Seek the school's approval of one or more artist/s to approach for this project (in determined order of preference) and then approach the chosen artist/s on behalf of the school.
3. Administer funds on behalf of Credit Union SA, with payment up to \$4,000 +GST overall to cover
  - artist's hourly rate for on-site hours and reasonable preparation time (off-site)
  - materials
  - equipment hire (if necessary)
4. Contribute a maximum of \$300 towards the cost of a professional photographer to document the residency
5. Provide PDF resources and advice for the process of registering the school's exhibition in the Festival (free).
6. In the event of prohibitive pandemic restrictions being enforced, SALA agrees to pay the artist for non-refundable costs already incurred.

### **The school agrees to:**

1. Advise SALA and the artist of any **scheduling requirements** or anything that may affect the delivery of the residency (eg. facilities unavailable during renovations). Please note that Term 2 is the ideal time for the residency to occur, but restrictions may affect delivery.
2. On **student needs**:
  - a. Advise SALA and the artist of any students needs that the artist might need to be aware of in delivering their residency (eg. limited mobility or dexterity, sensory requirements)
  - b. Meet any extenuating student needs (eg. provision of Auslan interpreter).
3. Ensure that [SALA's image consent forms](#) are signed for the students before the commencement of the residency and alert the resident artist of any students who will need to be left out of progress photographs.
4. Safely **host the artist** in a classroom or appropriate area on school grounds and facilitate their engagement with students.
5. **Register and execute a 2022 SALA exhibition** using some or all of the resulting student artwork.

The exhibition can be on campus (eg. in gymnasium, reception foyer), off-campus (eg. café, library, civic centre), or online. The exhibition only needs to be accessible to the public once during August 2022. A registration form must be submitted via the [SALA Online Portal](#) between 1 March – 11 May 2022. Registration is free (cost covered by Credit Union SA). Whilst the artist can give advice around curation, display methods, and more, the execution of the exhibition is ultimately the school's responsibility. The school understands that their exhibition will not be eligible for the Credit Union SA School Awards as, by virtue of participating in this program, it has already been the recipient of a significant award.

6. Ensure that **good quality photographic documentation** of the residency is captured and provided to SALA by 30 September 2022 at the latest. SALA can recommend and make a contribution towards payment for a photographer, but the school must organise and facilitate their visit. The resulting photographs must be made available for SALA and Credit Union SA to use. The school should negotiate student permissions to be photographed (a consent form is available [here](#))
7. **Complete the [Teacher Feedback Survey](#)** by 30 September 2022. This includes a short summary of how things went and at least one student quote that can be used publicly (and anonymously if needed).
8. **Invite representatives** from SALA Festival and Credit Union SA to any opening nights/events associated with the resulting exhibition.
9. **Credit** SALA Festival and Credit Union SA in any public or internal mention of the Artists in Schools Program.
10. **Not hold** SALA responsible for the conduct of the artist. Whilst SALA brokers the arrangement between the School and the artist, the School selects the artists it wishes to have SALA approach on its behalf and will host the artist under its own teacher supervision. The School should advise the artist about any conduct requirements of the school. Any claim in relation to the artist's conduct lies against the artist personally and ultimately their insurer.

### **The artist agrees to:**

1. Provide the following to both SALA Festival and the school upon request:
  - a. Details of a current **Working With Children Check**
  - b. Proof of **public liability insurance** cover for the duration of the residency
  - c. A valid **vaccination passport**
2. **Liase with the school** to determine:
  - a. the format of the residency. (short intensive vs regular visits over a longer period of time).
  - b. the goals and approach of the residency. (eg, the artist can simply do their work alongside the students and be available for questions and demonstrations, or there can be more structured workshops/exercises planned, or a combination of both).
3. **Submit a proposed outline of the project, timeline, and budget** to SALA.

The artist is to manage the costs of the project, ensuring that they do not commit to or deliver more hours than can be paid for in the budget. Understand that SALA will only pay for costs negotiated and agreed to within the residency budget.

4. **On COVID-19**
  - a. Use reasonable efforts to adapt their residency format in the event that unforeseen restrictions affect the delivery of the residency.
  - b. Follow safety directions as enforced by the school (including the wearing of masks and physical distancing)
5. **Invoice SALA**
  - a. at the start of the residency for conservative projected costs and materials (optional, intended to avoid leaving artist out-of-pocket for any period of time)
  - b. at the end of the residency for any remaining in-budget costs. Include a breakdown/acquittal of costs for the project (receipts ideal)
6. **Consent to being photographed** in connection with this program, including by a photographer contracted to document the residency. Be aware that SALA requires high quality visual documentation of the residency and will be contributing to the cost of a photographer to attend the school on a day that the artist is working with students to take photographs.
7. **Credit** SALA Festival and Credit Union SA in any public or internal mention of the Artists in Schools Program.